

# Financial Aid



## Satisfactory Academic Progress (SAP)

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### *Graduate and Doctoral Students*

The Higher Education Act (HEA) of 1965, as amended, requires institutions that receive and disburse Federal Title IV aid to develop and enforce, annually, their standards of satisfactory academic progress (SAP). These requirements encourage students to successfully complete courses for which financial aid is received and to progress satisfactorily toward degree completion.

It is our institutional policy to not certify a Private Loan if the student is not meeting Satisfactory Academic Progress standards. The University of Dayton is committed to helping students make responsible financing decisions and encourages students to instead, complete a [Scholarship & Financial Aid Appeal form](#). More details on the Appeal Process are located on page 2.

### *Determination of Progress*

**GPA Criteria:** At the University of Dayton, graduate and doctoral students who take advantage of federal student loans are expected to successfully complete at least 75 percent of their attempted credit hours each academic year and to maintain a 3.00 cumulative grade point average. Successful completion of a course is defined as receiving a grade of A, B, C, D or S. The grading marks of F, NC, I, W, X, IP or P and audited courses will not be considered as successful completion of a course.

**Pace Criteria:** We will also measure your progress toward your degree by calculating the number of hours you have earned in comparison to the published length of your program. Federal regulations require that students must not exceed a maximum timeframe of completion of 150%. For example, if your program requires 120 hours in order for completion, you must not exceed attendance of 180 credit hours. If you do not meet this requirement, your financial aid eligibility for the next year will be revoked. This process is run each May and you will be notified by e-mail if you fail to meet these renewal requirements.

In order to regain your eligibility to receive federal student aid, you must satisfactorily improve your cumulative grade point average and/or make up the deficient credit hours at your own expense. You may either attend the University of Dayton or another institution, provided the credit hours can be transferred to the University of Dayton and provided that you do not receive any federal Title IV Funds while attending that institution.

### *Change of Major/Degree*

If during the course of your academic career, you change your major/degree, this can be taken into consideration, if you are appealing the maximum time frame or cumulative grade point average requirement. A change of major/degree is not an automatic appeal approval.

### *Pursuit of Second Degree*

Students seeking a second graduate degree are subject to the maximum timeframe component for graduate study. Once it has been verified that you are pursuing a second graduate degree, we will determine the maximum timeframe requirement for you.

# Financial Aid



## ***Incomplete Grades***

If you have a grade of incomplete (grades of 'I', 'IP') in a course at the time the Satisfactory Academic Progress calculation is completed your aid eligibility can be affected. These letter grades count as attempted hours but do not count as earned hours and will negatively impact your academic progress. If you have a grade changed after our review, please contact us and we will review your new progress based on the updates to your academic record.

## ***Repeated Coursework***

If you repeat courses, those hours will be included as attempted hours. In addition, you may only take a specific course and receive a passing grade twice and still receive federal aid for this course.

## ***Remedial/Developmental Courses***

These courses are not considered in the calculation of your grade point average and are not included as part of the maximum timeframe.

## ***Transfer Hours***

Coursework that is transferred towards your degree will be included in both attempted and earned hours.

## ***Withdrawal from a Course/All Coursework***

Courses for which you enroll but do not complete will be counted as attempted hours.

## ***Summer Enrollment***

Progress is reviewed at the end of the academic year in May. If you are enrolled in summer class, we will review your grades upon completion upon request from you.

## ***Appeal Process***

If there are extenuating circumstances that prevented you from making satisfactory progress, you may [appeal](#) our decision to withdraw your financial assistance. You will be asked to explain the reason(s) for your inability to meet the academic standards. In addition, you'll need to share with us what steps you've taken to ensure your academic success in the future. Appeals will be reviewed within two weeks of receipt and you will be notified of a decision via email.